



Green eMotion Stakeholder Forum

Minutes of Meeting - Dublin – June 20th 2011

The Forum meeting in Dublin was focused on the Green eMotion Stakeholder Forum mission and on first exchange of information between the partners.

27 participants joined the Forum meeting on June 20th 2011. Seven companies/associations gave a 10 to 15mn presentation on their experience and possible contribution to the Forum.

All presentation slides are available on the internal Green eMotion project website <http://dms.greenemotion-project.eu/> in folder Stakeholder Forum internal/Meetings/Dublin.

Meeting Agenda

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| 1. Introduction: objective, organization, Forum participants | <i>Régis Hourdouillie</i> |
| 2. General presentation and update on the project | <i>Norbert Vierheilig</i> |
| 3. Forum mission definition and eligibility criteria | <i>Régis Hourdouillie</i> |
| 4. Feedback on Forum members expectations/contributions
Input from participants and project Board members | <i>Régis Hourdouillie</i> |
| 5. Critical information / data for EV projects | <i>Mar Martinez</i> |
| 6. Presentation on some European EV initiatives:
<i>Luis Rues (Inteli, P) - Ze Rui Marques Novabase(, P) – Bastian Fischer (Oracle, F) –Tomas Mezger (FFE, Germany) - Stewart McKee (Green Motion, UK) – Keith Bevis (EValu8, UK) – Gerd Schauer (VERBUND AG, AT)</i> | |
| 7. Define action plan and GeM Forum ongoing process | <i>Régis/Norbert</i> |

Access to the Web site requires a login and password that has been granted by Norbert Vierheilig (e-mail: norbert.vierheilig@siemens.com) to the following groups of people only:

- Green eMotion project members
- Forum members, defined as participants who have attended the Brussels meeting, the Dublin meeting or have already answered the questionnaire on their possible contribution to the project (see questionnaire template in chapter 3 hereafter)

Any Forum participants who would like to become Forum members and get access to the project Web site will need to comply with the rules explained hereafter.

1. Decisions regarding the Forum mission and process

The official name of **Green eMotion Stakeholder Forum** was confirmed.

A new mission statement was suggested (see presentation *GeMS_Forum_Dublin pres* on page 15) and discussed. Stewart McKee (from Green Motion) offered to improve the text and provide the final version.

There will be 2 levels of participation:

- “GeM Forum members” (access to specific information)
- “Friends of GeM” (regular mailing of project newsletter)

Anybody who sends a mail to Régis Hourdouillie (e-mail: regis.hourdouillie@alstom.com) or Norbert Vierheilig (e-mail: norbert.vierheilig@siemens.com) will be added to the newsletter mailing list.

Upgrade to the status of GeM Forum member will be decided by the Green e-motion project partners. **Status upgrade will only be considered** after the applicant:

- Explains how they can contribute to the project and what is their expectation of the Green eMotion Forum (see template in chapter 3)
- Volunteers to give a presentation on his/her experience in one of the next Forum meetings

Thus status of GeM Forum member and access to specific information on the project Web site will only be granted after the applicant sends an e-mail to regis.hourdouillie@alstom.com with the required information.

Next Forum meeting will happen in Paris on November 22nd 2011. Detailed information will be reconfirmed in September.

An MoU will be send to Forum participants and will need to be signed before the next meeting.

2. Action plan

What?	When?	Who?	Status
Send Forum meeting notes and upload presentations to the internal Web site	July	Régis Hourdouillie	DONE
Improve mission statement text	July	Stewart McKee	IN PROGRESS
Send an MoU to all Forum participants	October	Régis Hourdouillie	TBD / Sept
Organize next Forum	November 22nd	Régis Hourdouillie	TBD / Sept
Fill in application template	October	All Forum applicants	TBD / Sept

3. Questionnaire to be filled in by all applicants (if not already done):

Forum participants who wish to become Forum members need to fill in the following template in a comprehensive way in order to be eligible for accessing specific information available on the Web site.

Application to participation to the Green eMotion Stakeholder Forum

Level of involvement	<i>Do you wish to be “Forum member” (tight cooperation with GeM) or a “GeM project friend” (general information will be supplied on a regular basis)?</i>
How can you contribute to the Forum?	<i>What do you or your company plan to bring to the project? What is the (unique) attribute that you can bring?</i>



What do you expect from the Forum?

Do you agree to give a presentation reflecting your experience in EV projects / specific contribution to the Forum? If yes, when can you do it?

Are you targeting a specific work package?

Which community related to the development of Electric Vehicle do you belong to / do you have an impact on?

How can this benefit the Green eMotion project? etc.)

Please state your expectations (general exchange of information, specific information on work package, networking etc.)

Please state the nature of your presentation and when you could present? Presentations are typically 10-15mn in length