



**Minutes
Kick-off meeting
External Stakeholder Group
Brussels – March 16th 2011**

25 to 30 participants joined the first meeting of the External Stakeholder Group on March 16th

After a brief presentation and expectations of participants, three main topics were discussed:

1. New name for the group

Several participants expressed the fact that they wanted to change the name of the group and its acronym (ESB or ExSB).

The group will thus change its name to the **Green e-motion Stakeholder Forum**, in short the **GeMS Forum**.

2. Mission Statement and Objective of the Forum

During the meeting, participants expressed some requirements on the role, objective and ambition of the Forum. Eligibility criteria were also discussed. Putting together all the different comments, a draft Forum mission statement and objective has been written:

The mission of the GeMS Forum is to enhance communications between different Electric Vehicle industry stakeholders for the sake of accelerating the build-up of the European Electric Vehicle Market.

The different objectives of the GeMS Forum are:

- 1. Share vision and experience on EV projects and standards*
- 2. Facilitate the access to external information not held by the consortium*
 - Experience accumulated in Europe and in other geographic locations on EV projects (ideas, challenges etc.)*
 - Technology developments relevant to Green eMotion work*
 - Contributions to requirements specifications, standards etc.*
- 3. Disseminate Green eMotion knowledge and encourage its application outside the consortium*

- *Push clearing house principle*
- *Push standardisation work (global coordination)*
- *Push interoperable infrastructure*
- *Push overall roadmap (short-term, medium term and long term)*
- *Push best practises*

ACTIONS:

In order to improve this first draft, we would like each participant to **send by May 1st** a short mail covering the following points:

1. Comment the draft Forum mission statement and objective
2. Input to the GeM Project: What do you or your company plan to bring to the project? (if possible link to a specific work package). Which community related to the development of Electric Vehicle do you belong to / do you have an impact on? How can this link benefit the Green e-motion project?
3. Expectation from the GeM Project: What kind of information on the Green e-motion project would you like to access as a forum member? What other benefits would you expect from being a member of the GeMS Forum?
4. Do you have a suggestion on Forum eligibility criteria (vote, co-optation etc.)

Your answers are important as they will be used as the starting points for the next Forum meeting.

3. GeMS Forum organizational process

It is suggested that the Forum would interact with the GeM project Technical Board and Regional Board on a 3 months basis.

It is suggested that it's not necessary to sign a Non Disclosure Agreement or Memorandum of Understanding to become a Forum member.

The next meeting is being planned for June or early July 2011. Details will be sent when the exact date and location are known.

Please send comments to Régis HOURDOUILLIE (regis.hourdouillie@alstom.com) and Norbert VIERHEILIG (norbert.vierheilig@siemens.com)