



Green eMotion Stakeholder Forum

Minutes of Meeting - Paris – November 22nd 2011

The Forum meeting in Paris was focused on the exchange of information between the project partners and the participants (Members & Friends).

53 participants joined the Forum meeting on November 22nd 2011. A number of companies and associations gave 15mn presentations on their experience and possible contributions to the Forum.

All presentation slides are available on the Green eMotion Stakeholder Forum website <http://dms.greenemotion-project.eu/> in the folder 'Meetings/Paris'.

Meeting Agenda

1. Welcome & Introduction: Organisation, Objectives (*Masoud Bazargan/Norbert Vierheilig*)

Masoud Bazargan together with Norbert Vierheilig welcomed all participants and described the format and objective of the meeting and their roles in the Forum.

2. Welcome address by EU Commission (*Hugues van Honacker*)

The welcome address by Hugues Van Honacker from the EU Commission highlighted the importance of the forum and EU support. He also mentioned the forthcoming meetings/events and the open FP7 call related to electro-mobility in 2012 relating to urban freight transport.

3. General presentation and update on the project (*Heike Barlag*)

Heike Barlag presented the status and the organisation of the project and description of WPs.

Some questions were raised regarding the number and location of demos, whether there were going to be one large demo or several. Green eMotion tries to connect as many demo regions as possible. Therefore, demo regions who are not partners in the project are welcome to participate in our data evaluation. A kick-off will be held with the next Stakeholder Forum meeting (May 2012 in Brussels). Heike also mentioned that Green eMotion would also like to connect with US initiatives.

Further comments were made regarding:

- A demo in Austria connecting Vienna to Bratislava
- Need for standards, e.g. a European standard for roaming

4. Mission Statement Approval (*Masoud Bazargan/All*)

The Forum's Mission Statement was finalised and approved by all. The Mission Statement can be found on the Green eMotion Stakeholder Forum website.



5. Membership Questionnaire and eligibility criteria (*Masoud Bazargan/Norbert Vierheilig*)

There will be 2 levels of participation:

- “GeM Forum members” (access to specific information)
- “Friends of GeM” (regular mailing of project newsletter)

Anybody who sends a mail to *Masoud Bazargan* (e-mail: masoud.bazargan@alstom.com) or *Norbert Vierheilig* (e-mail: norbert.vierheilig@siemens.com) will be added to the newsletter mailing list.

Upgrade to the status of GeM Forum member will be decided by the Green eMotion project partners. **Status upgrade will only be considered** after the applicants have responded to the questionnaire sent out with the invitation which can also be found on the internal website.

They are required to:

- Explain how they can contribute to the project and what is their expectation of the Green eMotion Forum (see template in chapter 3)
- Volunteer to give a presentation on his/her experience in one of the next Forum meetings

Thus the status of GeM Forum member and access to specific information on the project Web site will only be granted after the applicant sends an e-mail to masoud.bazargan@alstom.com or norbert.vierheilig@siemens.com with the required information.

6. Collaboration Principles and MOU (*Masoud Bazargan*)

It was decided in the previous meeting that an MOU describing the principles of collaboration was needed. This was reconfirmed and action noted.

Masoud Bazargan to draft an MoU and clear it with his legal department first and send out in February for members to consider and respond/sign up by the next meeting (May 2012).

7. News from GeM WPs

WP1 First results from Demo regions evaluation

Mar Martinez (IREC)

Mar Martinez presented on different charging patterns and tariffs.
All participants were encouraged and are welcome to contribute data to WP1

WP3 ICT requirements and business scenarios

Heike Barlag (SIEMENS)

Heike Barlag presented the work and made reference to the CROME project, interoperability and standards.
Questions & comments from the participants on roaming were raised relating to ownership of the infrastructures, provision of services and funding mechanisms which need to be established by either policy makers or market drivers.

WP4 Overview of existing infrastructures- differences & similarities

Philip LeGoy (ESB)

Philip Le Goy presented WP4.
In response to questions on methods of charging and installations Philip answered that only trends and traits are reported in the work.

WP7 Review of Technologies & Standards in GeM demo projects

Iva M. Gianinoni (RSE)

Iva M. Gianinoni presented on standards on sockets and data on demo projects
Action A survey will be sent, in December, to external stakeholders who are encouraged to respond.

8. Dublin Science Conference

Senan McGrath (ESB) presented the International Electric Vehicle Summit, which will take place July 11, 2012 in Dublin. He invited everybody to participate in this event.

9. Presentation by Stakeholders on their activities and potential contributions

Various participants (listed below) presented their work. The presentations will be posted on the website in pdf format.

Unfortunately there was not enough time for some of the presentations, yet it was decided to upload them on the website. It was suggested that the presentations by Oracle and 360Energy will be included in the next meeting.

Didier Stevens (TOYOTA)

Bart Sloep (MCAE) –

Petr Dolejsi (ACAE) –

Maryke Reijalt (HyRaMP) –

Stephane Dreher/FredericAuriol (NAVTEQ) -

Bastian Fischer (Oracle, MOBI.E)- No time to present, presentation uploaded (present in Brussels)

Mike Kardamitis (360Energy) – No time to present, presentation uploaded (present in Brussels)

10. Define action plan and GeM Stakeholder Forum ongoing process (*Masoud Bazargan / Norbert Vierheilig*)

Access to the Web site requires a login and password that has been granted by Norbert Vierheilig (e-mail: norbert.vierheilig@siemens.com) to Forum members, defined as participants who had attended the Brussels meeting, the Dublin meeting or have already answered the questionnaire on their possible contribution to the project (see questionnaire template in item 'C' below)

Any Forum participants who would like to become Forum members and get access to the project Web site will need to comply with the rules explained hereafter.

A. Decisions regarding the Stakeholder Forum organization and process

The next Stakeholder Forum will be held in Brussels on 10th May 2012. Detailed information and invitations will be sent out by end of February 2012.

An MoU will be sent to Forum participants in February 2012 which will need to be signed before the next meeting.

It would be beneficial to GeM if all WP leaders would follow up on External Stakeholders' offer to exchange results and data relevant to their WPs. This can be performed under the Forum's MoU.

The Forum will take a proactive role to contact external stakeholders and seek new members/friends for cooperation.

B. Action plan

What?	When?	Who?	Status
Send Forum meeting notes and upload presentations to the internal Web site	Dec 2011	Masoud Bazargan	DONE
Upload mission statement text	Dec 2011	Masoud Bazargan	DONE
WP7 Survey to be sent out/uploaded	Dec 2011	Masoud/Iva	DONE
Send an MoU to all Forum participants	Jan 2012	Masoud Bazargan	IN PROGRESS
Return signed MoU to Masoud Bazargan	Feb 2012	ALL	TBD
Organize next Forum	Feb 2012	Masoud Bazargan	IN PROGRESS
Fill in Questionnaire	Dec 2011/ Jan 2012	All Forum applicants	IN PROGRESS

C. Questionnaire to be filled in by all applicants (if not already done):

Forum participants who wish to become Forum members need to fill in the following template in a comprehensive way in order to be eligible for accessing specific information available on the Web site.

Application to participation to the Green eMotion Stakeholder Forum

Level of involvement	<p><i>Do you wish to be "Forum member" (tight cooperation with GeM) or a "GeM project friend" (general information will be supplied on a regular basis)?</i></p> <p><i>What do you or your company plan to bring to the project? What is the (unique) attribute that you can bring?</i></p>
How can you contribute to the Forum?	<p><i>Are you targeting a specific work package? Which community related to the development of Electric Vehicle do you belong to / do you have an impact on? How can this benefit the Green eMotion project? etc.)</i></p>
What do you expect from the Forum?	<p><i>Please state your expectations (general exchange of information, specific information on work package, networking etc.)</i></p>
Do you agree to give a presentation reflecting your experience in EV projects / specific contribution to the Forum? If yes, when can you do it?	<p><i>Please state the nature of your presentation and when you could present? Presentations are typically 10-15mn in length</i></p>